



Performing Arts Association Trim-A-Tree 2006

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www.foleyartcenter.com

Dear Artists and Crafters;

“TRIM-A-TREE 2006” Grand Opening is Friday and Saturday, November 10 and 11. All crafts are to be in The Center by October 28, please call as soon as possible to schedule a time for your check-in between October 23 and 28. All items will remain for sale through December 23, if they are seasonal. Some items may stay in the Craft/Bazaar area, (subject to approval and space availability,) after that date. All items are to be pre-approved. We strive to maintain a high quality of workmanship for this event as we feel that is of benefit to us all.

Since we charge no rental fees, nor do we expect you to stay with your booth, TRIM-A-TREE cannot be considered a standard Craft Show. Just bring your work at the scheduled time, properly ticketed and listed on one of OUR Inventory Sheets, and we will do the rest. We will DISPLAY IT, SELL IT, PAY THE SALES TAX, and we take a 25% commission and SEND YOU A CHECK the first week of the month for your sales. We do, however, REQUIRE THAT YOU BE A CURRENT MEMBER OF THE PERFORMING ARTS ASSOCIATION. INDIVIDUAL MEMBERSHIPS BEGIN AT ONLY \$15.00 ANNUALLY.

We are open year round, Monday through Friday from 10AM - 4PM and on Saturday 11AM until 2PM with extended hours beginning with “TRIM-A-TREE” - Grand Opening and continuing through December 23. We close the first two weeks in January to inventory and restock The Center, during those two weeks you may pick up your remaining items at your SCHEDULED appointed time. (Make your appointment for pick-up when you check in) ITEMS THAT ARE NOT REMOVED FROM THE TRIM-A-TREE INVENTORY BY JANUARY 12 WILL BECOME THE PROPERTY OF THE PERFORMING ARTS CENTER, unless other arrangements are made in advance.

Last year the sales for the Grand Opening two day period were approximately \$18,000. Total sales were close to \$28,000 for the six week period. Many exhibitors received checks in the thousands of dollars. Your 25% commission to us provides operational funds for our cultural enrichment programs in the area schools.

Questions: Call our Administrative Assistant, Noreen Raney or Bonnie Blaylock at the Art Center 251-943-4381, M - F. After hours you may call Zana Price at 251-943-1124 (zanadu@gulfstel.com) or Becky Smith at 943-4791.

Sincerely,
Zana Price
Becky Smith
PAA TRIM-A-TREE COMMITTEE

PERFORMING ARTS ASSOCIATION

251/943-4381
Foley, Alabama 36535-1961
611 West Laurel Avenue

Non-Profit Org.
U.S. POSTAGE
PAID
Permit No. 50
Foley,
Alabama

SIGNED: _____ DATED: _____

- WHILE WE MAKE EVERY EFFORT TO PROTECT ALL ART AND CRAFT WORK, WE WILL NOT BE HELD RESPONSIBLE FOR LOSS OR DAMAGE.
- MONTHLY CONSIGNMENT CHECKS ARE MAILED THE 15TH OF THE MONTH FOR THE PREVIOUS MONTH'S SALES. IF DUES ARE IN ARREARS THE AMOUNT OWED WILL BE DEDUCTED FROM THE MONTHLY PAYMENT.
 - MEMBERSHIP PERIOD IS JANUARY THROUGH DECEMBER TO ENABLE THE PRINTING OF THE YEARBOOK. MEMBERSHIP REMINDER LETTERS ARE MAILED IN AUGUST.
 - ITEMS WILL BE REMOVED FROM THE MEMBERSHIP GALLERY IF MEMBERSHIP IS IN ARREARS.
 - ONLY APPROVED LABELS AND STRING TAGS ARE TO BE USED, WHICH ARE AVAILABLE AT THE CENTER AT A COST OF \$2.00 PER 100.
 - THE PERFORMING ARTS ASSOCIATION GALLERY COMMITTEE HAS THE FINAL DECISION ON HOW ALL ITEMS LEFT FOR SALE ARE TO BE DISPLAYED.
 - ALL ITEMS ARE TO BE RECORDED ON PAA INVENTORY SHEETS AVAILABLE IN THE CENTER'S OFFICE.
 - ART AND CRAFTS NOT REMOVED FROM THE CENTER, AFTER ATTEMPT OF NOTIFICATION EITHER BY PHONE OR MAIL, WILL BECOME THE PROPERTY OF THE PERFORMING ARTS ASSOCIATION THIRTY (30) DAYS AFTER NOTIFICATION.
 - SEASONAL CRAFTS ARE ACCEPTED FOR TRIM-A-TREE'S EVENT HELD IN NOVEMBER AND DECEMBER. CRAFTS SHOULD BE SUBMITTED FOR PRE-APPROVAL BEGINNING MID-AUGUST.
 - PAINTINGS ARE TO BE ROTATED EVERY SIX (6) MONTHS. IT IS THE RESPONSIBILITY OF THE ARTIST TO BRING IN NEW WORK FOR ROTATION. IF ARTIST DOES NOT ROTATE EVERY SIX (6) MONTHS, THE GALLERY COMMITTEE RESERVES THE RIGHT TO REMOVE THE ARTIST'S WORK AND PLACE IN STORAGE. ARTIST WILL BE CHARGED A STORAGE FEE of \$25 PER MONTH.
 - THERE IS A LIMIT OF THREE (3) PAINTINGS PER ARTIST. THIS IS IN ADDITION TO THE "SHRINK WRAP" ON DISPLAY.
 - CURRENT MEMBERSHIP IN THE PERFORMING ARTS ASSOCIATION ENTITLES A MEMBER TO DISPLAY APPROVED WORK FOR A CONSIGNMENT FEE OF 25%, PAID TO THE PERFORMING ARTS ASSOCIATION AT THE TIME OF SALE.

THE PERFORMING ARTS ASSOCIATION STATEMENT OF POLICY

